



JUNE 22, 2012

SUPPORTS COORDINATOR
CMH12-021

Kalamazoo Community Mental Health & Substance Abuse Services is looking for a full time Supports Coordinator who has experience working with individuals with developmental disabilities to provide advocacy and coordination of services that will enable individuals to be served in the least restrictive setting. The duties of the Supports Coordinator will include active clinical monitoring and documentation of services provided for individual served. A minimum one year experience with adults with developmental disabilities and a Bachelor's Degree in Psychology, Social Work, or related field is required. A valid Michigan driver's license, the availability of a vehicle, experience with Microsoft applications and excellent writing skills are also required. Proficiency in American Sign Language is strongly preferred. Starting annual salary for this position is \$36,912.

We offer competitive compensation and fringe benefits, including medical, vision and dental insurance; disability and workers compensation insurance; paid holidays, annual leave, sick leave, continuing education, retirement plan and deferred compensation plan.

Individuals of diverse racial, ethnic, and cultural backgrounds along with bilingual candidates are encouraged to apply. Send, fax or e-mail resume and cover letter to: HR Generalist, KCMHSAS, 1st Wing 4th Floor, 3299 Gull Road, PO Box 63, Nazareth, MI 49074, Fax: (269) 553-8012, hr@kazooomh.org. Refer to Job Number CMH12-003 when inquiring.

KCMHSAS is an equal opportunity employer that encourages diversity and inclusion among its workforce. We strive to empower people to succeed. To learn more about our organization please visit our website at www.kazooomh.org